



Take the Hazard Huddle Challenge

Hold a discussion with your staff to learn about the hazards they may face on the job and where workplace hazards exist. You can use this information to perform a job hazard analysis, reduce risks, and make your workplace safer.

1 Plan a Discussion with Your Workers

Build a culture where workers communicate safety concerns. Workers are the experts on how their jobs are performed. They will catch safety concerns that may be overlooked from a manager's higher-level perspective. Plan a discussion to ask workers targeted questions about potential workplace safety hazards. Include staff with varied experience levels and roles for a wide range of expertise.

2 Ask Questions and Listen

Use these discussion questions to learn where additional hazard controls may be needed. Remind workers that they have the right to express safety concerns without fear of retaliation.

- Where have you or your coworkers had "close calls" that could have caused an injury? What happened?
- How have you been hurt or injured on the job? What happened?
- Describe a worst-case scenario for an injury on the job. Where and how might this happen?
- Are there jobs they perform where our operating procedures do not align?
- What jobs are typically assigned to newer and less experienced staff? How could they get hurt doing these tasks?

More questions are available in the **Collect and Review Hazard Information Worksheet**.

Take notes during the meeting to prioritize where to conduct a **job hazard analysis**.



Reminder: Before implementing hazard controls, be sure to include staff whose jobs may be affected by those decisions.

3 Download your Challenge Coin

Visit [osha.gov/safeandsound/activities](https://www.osha.gov/safeandsound/activities) to download your virtual challenge coin. Share this coin online and use the #HazardHuddle hashtag to show that you're committed to working together to reduce risks and make your workplace safer.

